

## **FIRE, SMOKE & EXPLOSIONS**

### **In the event of fire, smoke, or an explosion:**

- Alert those around you to the hazard.
- Evacuate the room, closing doors behind you as you leave.
- Manually activate the fire alarm system as you exit the building.
- Exit and move away from the building - **DO NOT USE ELEVATORS.**
- If you encounter smoke, stay low and if necessary use your secondary escape route.
- **Call 911 from a safe location. Tell the dispatcher:**
  - Name of the building
  - Location of the fire
  - Description of the fire
- ALL fire must be reported to Campus Security Authorities, including those that have been extinguished

### **If your clothing is on fire**

- Stop – Drop to the ground or floor and Roll to smother flames.
- Smother flames using a fire blanket.
- Drench with water from a safety shower or other source if available.
- Seek medical attention for all burns and injuries.

### **If you are trapped in a building**

- If possible, take shelter in a room with an outside window
- Close all doors and windows
- Use clothing, towels, or paper to block around the door or over vents to keep smoke out
- Stay low in smoke
- If there is a telephone, call 911 to report your location and situation
- Signal to rescuers and people outside the building by waving clothing and other light colored objects. Stay where rescuers can see you.
- Remain calm, stay low, and be patient.

### **Fire Extinguishers**

- If you have been trained and it is safe to do so, you may use one extinguisher to attempt to extinguish the fire.
- Only attempt to extinguish small fires.
- Make sure you have a clear escape path.
- If you have not been trained to use a fire extinguisher you must **EVACUATE** immediately.