

# Bachelor of Business Administration in Human Resources Management

## 120 credits

### Program Description

The Bachelor of Business Administration in Human Resources develops professionals with the knowledge, skills, abilities and competencies required to perform technical, administrative, managerial and research functions in public and private organizations at the local and international scenarios. Emphasis in the development of competencies, aligned to the changing environments of the management of human resources, in training the students as analysts or specialists in the essential functions of management and administration of human resources in the organizations.

### Program Objectives

1. Develop specialists and professionals in the administration and management of human resources with the knowledge, skills and competencies to serve successfully as agents of change of organizational values and cultures.
2. Contribute to the training of professionals able to increase the efficiency and profitability of enterprises, through the improvement of processes, redesign of organizational structures and efficient use of information and communication technology.
3. Develop leaders with a high sense of ethics and respect for diversity, representing the social, generational, cultural differences among others, in the work environment at the global level.
4. To promote the development of strategies to advance an agenda based on human talent as a promoter of cultures of achievement, focused on the goals of the organization.
5. Promote the development of professionals that are continuous learners and main managers in the strategic planning of human talent through training, research and innovation.
6. Contribute to the training of qualified professionals to develop innovative strategies to meet the demand resulting from processes of change in the organizational, governmental, cultural or in the environment.

Program sequence will be available at the time of enrollment.

The language of instruction and program delivery modality are subject to availability.

### Program Curriculum

Course	Title	Credits
QYLE 110 or FYIS 101	Attitude Development and University Adaptation or Induction Seminar to University Life	3
<b>General Education Courses</b>		
Pick 2 GE* OR	Pick two (2) of the Approved General Education Electives OR	
SPAN 101-102 or SPAN 103-104 or SPAN 105-106	Introduction to Spanish Language - Basic Level Introduction to Spanish Language - Intermediate Level Introduction to Spanish Language - Advanced Level	6
ENGL 150-250 OR	English Composition I and II OR	
ENGL 101-102 or ENGL 103-104 or ENGL 105-106	Introduction to English Language - Basic Level Introduction to English Language - Intermediate Level Introduction to English Language - Advanced Level	6
MATH 112ON	College Algebra	3
SOSC 101-102 or SOSC 103 and PSYC 123	Introduction to Social Science I and II OR Introduction to Social Sciences (Compendium) AND General Psychology (Compendium)	6
SCIE 111-112	Integrated Science I and II	6
COIS 101	Introduction to Computers	3
HIST 101	Introduction to the Study of History	3
ENGL 340 OR	Research and Writing OR	3
SPAN 215	Writing and Composition	3
COMM 140 OR	Effective Communication OR	3
ENGL 212	English Second Year Basic Level	3
COMM 240 OR	Interpersonal Communication OR	3
ENGL 350	Conversational English	3
HUMA 101-102	World Cultures I and II	6
		<b>TOTAL 48</b>
<b>Core / Professional Courses</b>		
ACCO 111-112	Introduction to Accounting I and II	8
STAT 201	Introduction to Business Statistics	3
ECON 123	Introduction to Economics (Compendium)	3
ECON 325	Introduction to International Trade	3
MGMT 101	Managerial Principles and Leadership	3
MGMT 220	Organization and Business Behavior	3
MGMT 230	Human Resources Management and Handling Diversity	3
BUSI 204	Business Law	4
MARK 133	Principles of Marketing	3
FINA 202	Business Finance	3
QUME 250	Quantitative Methods	3
		<b>TOTAL 39</b>
<b>Major Courses</b>		
HURM 201	Recruitment, Selection and Talent Management	3
HURM 210	Policy Making, Evaluation, and Reward System	3
HURM 215	Human Resources Information System	3
HURM 240	Employment and Labor Law	3
HURM 250	Training, Development and Career Management	3
HURM 304	Human Resources Evaluation and Performance Measurement	3
HURM 320	Negotiation and Conflict Management	3
HURM 330	Safety and Health Management in Workplace	3
ODHR 409	Consulting Management Principles in Human Resources	3
MGMT 431	Integration Seminar	3
		<b>TOTAL 30</b>
		<b>TOTAL CREDITS 120</b>

Approved General Education Electives*		
Course	Title	Credits
SPAN 110	Elementary Spanish	3
REIL 101	Research and Information Literacy	3
BIOL 150	General Biology I	3
BIOL 151	General Biology II	3
COMM 205	Communication Theory	3
COMM 210	Legal and Ethical Aspects of Communications	3
HIDE 110	Representing Culture: Art & Artifact 1500-1850	3
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HIST 273	History of the United States of America	3