



ACADEMIC DEPARTMENT

ADMISSION REQUIREMENTS UAGM-US

Executive Order Number: 01-2020-US

Effective Date: Dec 19, 2019

New

Amendment to Policy No. _____

with date of: _____

Note: The text on this document is considered information protected by Universidad Ana G. Méndez (UAGM). The partial or total reproduction without prior authorization of the Marketing & Student Services Vice Presidency is prohibited.

INTRODUCTION

Ana G. Mendez University aims to continue to strengthen its mission and vision by providing access to post-secondary education to a diverse student population in the Continental United States Branch Campuses. Recognizing that the university is committed to offer quality services and excellence to an educational community through different modalities and curricular levels, admissions requirements must reflect cultural sensitivity and understanding of different educational backgrounds and professional experiences.

PURPOSE

Through this Executive Order, the general admission requirements are revised, in order to identify students with the skills, ethic, discipline, education background, professional capabilities and vocation necessary to be successful in any of the programs that the university offers.

SCOPE

These policies and provisions will apply only to all non-degree, undergraduate and graduate programs in the UAGM US Branch Campuses.

NORMS AND PROCEDURES

Admissions Requirements

Non-degree Programs

Applicants to UAGM US Branch Campuses non-degree programs must provide evidence of a standard high school diploma or its equivalent. If enrolling in a bilingual program, before enrolling in any course, applicants may be required to take a language proficiency assessment. Please refer to UAGM US Placement Protocol.

Undergraduate Programs

Applicants to UAGM US Branch Campuses undergraduate, degree seeking, programs must provide evidence of a standard high school diploma or its equivalent. Applicants to UAGM US Branch Campuses undergraduate, degree seeking, programs who have completed previous college-level coursework must provide evidence of a standard high school diploma or its equivalent and an official transcript from the transferring institution (this means a document issued by the institution which includes an official seal, generally with a stamp stating “official transcript”). issued to students. If enrolling in a bilingual program, before enrolling in any course, applicants may be required to take a language proficiency assessment. Please refer to UAGM US Placement Protocol and the Transfer Credit Policy for additional information. Additional admission requirements may be required to enter specialized academic programs.

Graduate Programs

Applicants to UAGM US Branch Campuses graduate programs must submit an official transcript, as defined above, providing evidence of an earned baccalaureate degree with a minimum cumulative grade point average (CGPA) of 2.25. Applicants with a CGPA of less than 2.25 may be admitted to the institution at the discretion of the Campus Director via a documented personal interview. If enrolling in a bilingual program, before enrolling in any course, applicants may be required to take a language proficiency assessment. Please refer to UAGM US Placement Protocol and the Transfer Credit Policy for additional information. Additional admission requirements may be required to enter specialized academic programs.

UAGM-US Language Placement Protocol

The purpose of the language placement assessment is to measure the applicant’s current level of skills and knowledge in language (English and Spanish). The goal is to offer developmental coursework to students who reflect the need to enhance their language skills.

Placement Process - Undergraduate Level

New Students Without Evidence of Language Competency

To assess the language skills for new or transfer students unable to provide evidence of college-level language competency, the following assessment process applies:

Take a language assessment. The following table indicates how students will be placed based on the final score:

Score	English Placement	Spanish Placement
70% - 100%	ENGL 115-O	SPAN 115-O
60% - 69%	ENGL 102-O	SPAN 102-O
0% - 59%	ENGL 050-O	SPAN 100-O

Placement Process - Graduate Level

New Students Without Evidence of Language Competency

To assess the language skills for new or transfer students unable to provide evidence of college-level language competency, the following assessment process applies:

Take a language assessment. The following table indicates how students will be placed based on the final score:

Score	English Placement	Spanish Placement
70% - 100%	No need of language developmental courses	No need of language developmental courses
60% - 69%	ENGL 502*	SPAN 502*
50% - 59%	ENGL 501*	SPAN 501*
0% - 49%	ENGL 500*	SPAN 500*

* Students recommended to take developmental English or Spanish courses, and those who are waived from the language assessment process, must sign an acknowledgment outlining the options to continue in the program without the recommended language proficiency.

Placement Process Waivers

Applicants may qualify for a language proficiency assessment waiver by submitting any of the following documents:

Undergraduate Program Applicants:

- UAGM-PR students with equivalent college-level coursework in Spanish or English composition courses with a grade of C or higher.
- Transfer students who have completed college-level English or Spanish Composition coursework from an institution where English or Spanish is the main language of instruction with a grade of C or higher.
- Scores from recognized or validated standardized examinations in English or Spanish as follows:
 - ACT sub-scores of at least 18 in writing and in reading taken within five calendar years.
 - SAT sub-scores of at least 420 in writing and at least 420 in critical reading taken within five calendar years.
 - Prueba de Aptitud Académica (PAA)-College Board sub-scores of at least 420 for Reading and Writing (Español Lectura y Redacción) and at least 420 for English.
 - TOEFL scores of 500 or higher on a paper-based examination, a score of 173 on a computer-based examination, or an internet-based score (iBT) of 61 taken within five calendar years.
 - IELTS™ score of 6.0 or higher.
 - Advanced Placement Exam (AP) in English Composition or Spanish Composition with score of 3 point(s) or higher.

- International Baccalaureate in English Composition or Spanish Composition with score of 4 point(s) or higher.

Graduate Program Applicants:

- A conferred bachelor's degree from UAGM (PR and US Branch Campuses) or a U.S. accredited higher education institution where English or Spanish is the main language of instruction, including equivalent college level language courses (English and/or Spanish).
- A conferred bachelor's degree from a government recognized / accredited higher education institution where English or Spanish is the main language of instruction and contains equivalent college level language courses (English and/or Spanish).
- English proficiency assessment scores from a recognized or validated standardized instrument within five calendar years (for programs offered in English or Bilingual modality)
 - TOEFL scores of 500 or higher on a paper-based examination, a score of 173 on a computer-based examination, or an internet-based score (iBT) of 61 taken within five calendar years.
 - IELTS™ score of 6.0 or higher.
 - GRE scores of 3.5 or higher in the Analytical Writing section and a score of 152 or higher in the Verbal section.
 - GMAT scores of 550 or higher equivalent to at least the 38% percentile ranking.

VALIDITY

This Executive Order shall become effective as of December 19, 2019, and will be applicable to any prospective or current applicant to any of the UAGM USA branch campuses.

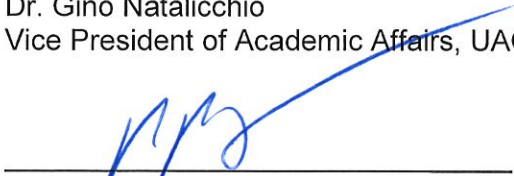
APPROVALS



Dr. Gino Natalicchio
Vice President of Academic Affairs, UAGM-US

Dec 19, 2019

Date



Ricardo Rodríguez Domenech
Executive Vice President

Dec 19, 2019

Date



José F. Méndez Méndez
President

Dec 19, 2019

Date

Note: No part of this document may be borrowed, copied, reproduced or transmitted in any form or used for purposes other than the purposes for which it was created, without written permission from Ana G. Méndez University. © 2020 UAGM. All rights reserved.