ANA G MENDEZ UNIVERSITY
STUDENT CONSUMER INFORMATION
Transfer Credit Policy

Transfer of Credit into the University:

A transfer student is defined as an active or former student entering Ana G. Mendez University from an accredited entity of post-secondary education.

Official transcripts from all colleges attended must be received no later than forty-five (45) days after the start of the student's first semester at AGMU to receive transfer credit.

Transfer students must comply with AGMU residency requirements. Students from US and Puerto Rico campuses must earn 25% credits in residence at AGMU to receive technical certificate degree, associate degree, bachelor's degree and, master's degree.

Transfer students must complete a minimum of 25% of the prescribed number of credit hours within their program of study in order to be measured for the recognition with honors.

As an institutional member of AACRAO, designated personnel have been qualified to review and evaluate foreign academic credentials. Applicants for admissions who have completed previous coursework outside the United States may receive a free of cost course and/or degree equivalency from Ana G. Mendez University.

Any such courses which are accepted for transfer will be included in the credits attempted and the credits earned in the calculation of satisfactory academic progress. Transfer credits are not included when calculating the GPA. For additional information, please refer to the sections in the catalog entitled Satisfactory Academic Progress and Programmatic Admissions Requirements.

Transfer credits will be considered attempted credits (T grade) and will not be considered for the calculation of the retention or graduation index.

Criteria for acceptance of transfer of credit:

The criteria for acceptance of transfer credit are as follows:

1. The courses for transfer are similar in objectives and content to those offered by AGMU.
2. The courses for transfer can be applied toward graduation requirements.
3. The letter grade (or equivalent) in the course for transfer is a "C" or better (provided the "C" grade is defined as average or better) for undergraduate courses. The letter grade (or equivalent) in the course for transfer is a "B" or better for graduate courses.

4. Core professional skills or technology courses may be accepted if those credits were earned no more than 5 years prior to enrollment date.
5. General Education courses may be accepted if those credits were earned no more than 10 years prior to the enrollment date.
6. Credits transferred from institutions are evaluated on the basis of equivalency with the content of the courses and credits required by AGMU.
7. Courses with a Passing Grade (Pass) will be considered for transfer, provided they have credits and are equivalent according to the curriculum.
8. The university does not accept remedial courses in transfer.

The authorized AGMU representative shall establish equivalencies for the courses, after consultation with the Academic or Program Director and if necessary, with the faculty specialized in the area. In some cases, the transferring institution's catalog and official course description provided by the student may be used to create course equivalencies. No official evaluation of transfer of credit is made until the student has been accepted by the university and an official transcript from the institution awarding the credits is received. The authorized representative, as applicable to the Campus, will inform the student of the courses officially accepted for transfer within 45 business days.

If the student does not agree with the decision on the granting or placement of credit earned at another institution, the student has the right to submit an appeal to the receiving campus. Students will be required to provide reasonable material to support the appeal. Once all the required information is received, the expectation is that we will provide the student with a written response within 15 business days. If the decision finds merit to change the course to meet a major requirement, authorized representative will update the student record and notify the student.

Students are prohibited from receiving federal student financial aid after attempting 150% of the number of credits required for their academic program. This calculation includes all attempted credits, including transfer credits, related to the student's academic program.

International Students:

At this moment, Ana G. Mendez University campuses are not authorized to receive international students. Interested international students can apply to online programs. Applicants must contact the Director of Admissions for more information.

All requirements for admission, readmission, and transfer will apply to international students. The educational level of the international student must be validated through an official transcript. Admission for international students will be subject to the immigration laws and regulations in effect. Students will have a period of 56 calendar days to submit their documents from the beginning of the course to complete their file. If the student does not submit the required documentation, admission a

Student seeking information about Transfer Credit:
Students should review the AGMU Academic Catalog (https://agmu.edu/en/catalogs) and may direct questions regarding transfer credit to their campus Registrar's Office (https://agmu.edu/en/content/contact-us).